



PRE-SCHOOL

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## **SUDDEN ILLNESS PROCEDURE**

If a child becomes unwell while at Toddleswood, we will comfort the child and attempt to find out what the problem is. If we feel that the parent/carer needs to be contacted or the symptoms persist or the child cannot be comforted, the parent/carer will be contacted to come and collect their child. During this time the child will stay with a member of Toddles staff and made comfortable until their parent/carer arrives to collect them.

Toddleswood will notify a parent/carer immediately to come and collect their child if their child develops a high temperature or has an episode of vomiting or diarrhoea during a session.

If the child has a temperature a staff member will continue to monitor this by taking it every 10mins and recording this.

Every attempt will be made to reduce the child's temperature by using an appropriate method of cooling them down. Paracetamol will only be given if all other cooling down methods have failed, the parent/carer has been contacted, verbal consent is given by them and the parent/carer is on their way.

If a child has been diagnosed with febrile convulsions and they run a fever during the session, with written parental permission paracetamol will be given as soon as possible and other cooling methods will be carried out.

A child should remain at home for **two** clear days after the last episode of diarrhoea or sickness.

A child with a high temperature should remain at home and should only return to Toddleswood sessions when the temperature has remained normal (37°C)

for **48** hours without the assistance of any paracetamol or ibuprofen containing products i.e. Calpol  
Please see our Illness policy for more details.

Parents/carers will be notified if a child develops a rash whilst attending Toddleswood, the child will not be allowed to attend further sessions until the rash is looked at and a diagnosis is given by a doctor and we are informed what the rash is. If the rash is not or no longer contagious the child can then return to Toddleswood sessions. We may request to see any medications given to your child and these may be photocopied for our records.

If a child becomes ill during a session at Toddleswood parents/carers **MUST** be reachable and it is important that all contact details are kept up to date for this purpose. Parents/carers are able to send someone else on their child's emergency contact list to collect the child and these contacts will be contacted in the event that we cannot get hold of the child's parent/carers.

However, we cannot stress enough how important it is that parents/carers are reachable in these events. Parents/carers who refuse or are not willing to collect their child or send someone within a suitable time frame could result in a referral to Children's Social Care as this could be deemed as neglect.

If no one can be contacted to collect the child and it is considered by the Session Manager that the child needs medical attention, as a last resort they would contact the Local Health Centre or NHS Direct for advice and the parent/carer will be informed as soon as possible or when collecting their child.

If it was felt that a child needs urgent hospital treatment, we would immediately call 999 for an ambulance, the parents/carers would then be notified. A member of staff will collect the child's personal details contained on the Registration Form and a staff member will accompany the child to the hospital until the parent/carer arrives.

Please note that health professionals are responsible for any decisions on medical treatment in the parent/carer's absence. Toddleswood staff are only there to comfort the child until the parent/carer arrives.

**Appropriate officials will be informed of any notifiable disease as stated by Public Health England.**