



PRE-SCHOOL

Toddleswood Limited

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MANAGING BEHAVIOUR PROCEDURE

At Toddleswood we endeavour to be positive role models at all times. Aggressive, physical punishment and bad language are not tolerated under any circumstances. Physical interventions will only be used to prevent children from unnecessarily injuring themselves, injuring other children or damaging property.

All staff, volunteers, and students understand that no child/adult will be subjected to any sort of abuse in anyway.

At Toddleswood we have a clear behaviour system for the children to see and understand. In place in each room we have our rainbow, sunshine and sad cloud, where all children have a photo of themselves placed at the beginning of the session on the rainbow. If a child shows positive behaviour and continuously displays this throughout the session, they will be placed on the sunshine in order to praise their positive behaviour. These children will then receive a sticker placed on one of the 12 petals of their photo at the end of the session.

If a child displays negative behaviour during the session, they will be placed on the sad cloud, if their behaviour continues, they remain on the sad cloud and may have to have some time out away from playing and other children for a short period of time. We will inform parents if their child is placed on the sad cloud using Class Dojo and may speak with parents/carers at the end of the sessions privately. Positions on the behaviour system are flexible and will reflect a child's behaviour throughout the whole session and therefore children have the chance to improve their behaviour and return to the rainbow or even progress to the sunshine.

Once a child has collected 12 stickers to their photo petals by being placed onto the sunshine, they are able to select an item from the class treasure box to take home and share their achievements of showing continuous positive behaviour on several occasions. Once the child has collected their item from the treasure box their stickers are taken off and they start again.

We also use instant rewards for children showing positive behaviours like stickers, stamps, certificates and stars given to those reaching their own personal behaviour goals and achievements and making the right choices.

We believe our behaviour systems have a good impact on the children and begins to teach them boundaries. Boundaries are essential for a child's learning and wellbeing.

Although our sad cloud is very good at discouraging negative behaviours, sometimes a child may need some time out, away from other children in order to calm down and reflect on their behaviour. Within each classroom we have a calming corner, this is a small child-friendly area away from the tables and in an area where a child is able to be away from others and in a safe place to calm down. The child will be asked by an adult to go to the calm area for a few minutes and are encouraged to think and reflect on their choice of behaviour. After a few minutes the adult will return to the child and will speak calmly but firmly, explaining to them why their behaviour in question is not acceptable at Toddleswood. The child will then be able to join back in with the session and will be encouraged to make good choices and show positive behaviour.

Depending on the circumstances of the event or if a physical intervention was used an incident form will be completed and the parent/carer will be required to sign.

If it is felt necessary a parent/carer will be contacted by telephone and informed of their child's behaviour. On rare occasions where we are unable to settle the child and feel that they may harm themselves or others we may contact the parent to come and collect the child.

If a child displays continuous negative or disruptive behaviour towards another child or staff members, we would speak to the parent/carer in private and try to work with them to find strategies to resolve the situation. This could include reducing the child's time at Toddleswood sessions. Any future incidents will then be recorded on a Behaviour Report which is required to be signed by a parent/carer at the end of each session. Behavioural Reports will be monitored and reviewed regularly. Further agreed action will be discussed with parents/carers. Failure to work with us to resolve the situations recorded could result in the loss of your child's space.

If the inappropriate behaviour persists and cannot be resolved then it is at the Executive Managers discretion whether to inform the parents/carers of a suspension of their child from Toddleswood for a minimum of two sessions depending on the circumstances of events.

Please be aware that if the inappropriate behaviour still cannot be resolved it could lead to further suspensions and in extreme circumstances, we may withdraw the child's space permanently.

We reserve the right to obtain advice from necessary agencies.

At Toddleswood it is important to have communication with our parents. It allows us to inform you of how your child/ren have been doing throughout the session, therefore we also use the Class Dojo App, where we are able to inform you of positive and negative behaviours, nappy changes and much more information about your child in their session. Parents are given login details for this and are able to sign up and receive information straight to their phones, as well as being able to contact staff members on here. Parents are only able to see information on their own child.